



29 جَعَلَ سَرَفًا 2026

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The quarterly report should be published within 30 days after the end of each quarter. In addition, documents mentioned in the 454-CIR/2023/10 (board endorsed quarterly report, and data file) should be submitted to the PCB as usual.

Introduction and Overview:

- Brief summary of the period covered by the report (e.g., Q1, Q2, Q3, or Q4 of the fiscal year).
- Highlights of the business activities (acquisitions, mergers and disposals etc.)

Examples of what can be included:

- ✓ Description of strategic objectives pursued and milestones achieved during the quarter.
- ✓ Progress made toward long-term goals or initiatives outlined in previous reports.

- Board Activities (Number of meetings held/ subcommittee meetings)
- Changes in members of the Board
- Highlights of key decisions or resolutions approved by the Board *(Relevancy will be determined by the company Board)*

- Summary of financial statements
- Standard formats should be used in presenting the data.
- Comparison with the previous quarter and the same quarter in the previous year, if available.
- Key financial ratios or metrics relevant to the company's performance.

- CSR information, (if any) – *(how to present is up to the company)*
- Overview of operational activities undertaken during the quarter.
- Highlights of any significant projects, developments, or challenges faced.

- Identification and discussion of potential risks and uncertainties faced by the company (optional).
- Measures taken or planned to mitigate these risks (optional).

- The statement should encompass the company's adherence to good governance practices outlined in the PCB CG code, as well as its maintenance of internal controls throughout the quarter. It should explicitly state that the report encompasses all provisions outlined in the quarterly reporting requirements set by the PCB. In instances of non-compliance, reasons for such deviations should be clearly explained.
- Any changes or improvements in corporate governance practices during the quarter.
- Penalties or fines paid to any other enforcement regulatory agencies could be included under this section. (Optional).

- Any significant events or activities that occurred during the quarter. (if any)
- Environmental, social, and governance (ESG) initiatives or achievements (optional).
- Other relevant information deemed important for stakeholders (optional).
- Acknowledgment of stakeholders and commitment to transparency.

Remember, while this structure provides a comprehensive outline, the content of the report should be tailored to the specific nature of the SOE, its industry, and the information relevant to stakeholders such as government bodies, investors, employees, and the public.



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